

Report

Public Bodies Climate Change Duties

Edinburgh Integration Joint Board

28 September 2018



Executive Summary

1. To meet the obligations of the Climate Change (Scotland) Act and associated regulations, the Edinburgh Integration Joint Board (EIJB) must complete and submit to the Scottish Government a Public Bodies Climate Change Duties Report to cover the financial year 2017-18.
2. This report provides an overview of the requirements of the legislation and seeks approval for submission of the Public Bodies Climate Change Duties Report: 2017-18 on behalf of the Board

Recommendations

3. The Integration Joint Board is asked to:
 - i. Note the requirements of the Climate Change (Scotland) Act outlined below
 - ii. Consider and approve the draft Edinburgh Integration Joint Board Public Bodies Climate Change Duties Report: 2017/18 attached as Appendix 1.

Background

4. The Scottish Parliament passed the Climate Change (Scotland) Act in 2009. Part 4 of the Act states that in exercising its functions, a public body must act:
 - in the way best calculated to contribute to the delivery of Scotland's climate change targets
 - in the way best calculated to help deliver any Scottish adaptation programme; and
 - in a way that it considers most sustainable.
5. The three elements of the public bodies climate change duties are:

- Mitigation – reducing greenhouse gas emissions
 - Adaptation – adapting to the impacts of a changing climate, and
 - Acting sustainably – sustainable development as a core value.
6. In 2015, secondary legislation came into force requiring public bodies to prepare annual reports on compliance with those climate change duties. Local authorities and NHS boards were required to complete their first annual report to cover period 2015-16, whilst Integration Joint Boards were required to complete their first report to cover the period 2016-17.

Main report

7. Submission of the EIJB's second report covering the period 2017-18 is required on or before 30 November, through an online reporting platform. A copy of the proposed submission is attached as Appendix A. It covers the following seven areas:
- Profile of the reporting body
 - Governance, management and strategy
 - Emissions, targets and projects
 - adaptation,
 - procurement.
 - Validation and
 - Wider influence.
8. Edinburgh IJB's draft Climate Change Duties report has been completed in line with guidance published by the Sustainable Scotland Network (SSN) which is available at <https://sustainableScotlandNetwork.org/>.
9. The guidance recognises the unique nature of Integration Joint boards, and that, in most cases, the corresponding local authority and NHS board currently provide much of the information required. The IJB reports are therefore not expected to contribute significant additional data or information.
10. The EIJB has no direct responsibility for the delivery of services. It employs only two members of staff, and capital assets, such as fleet vehicles, buildings and ICT systems and equipment, have not been delegated to it. Responsibilities for complying with the climate change duties in these key areas therefore remain with the Council and NHS Lothian. However, the Board does have a

responsibility to ensure compliance with the climate change duties in respect of strategic and financial planning and performance management. The completion of the Public Bodies Climate Change Duties report provides an opportunity for the Board to:

- Consider its responsibilities in respect of the Climate Change (Scotland) Act; and
 - Identify any steps to be taken to ensure compliance with the public sector duties and promote continuous improvement.
11. The attached public duties Climate Change Report notes that the Edinburgh Health and Social Care Partnership, in preparing its Strategic Plan and 5 Commissioning Plans (physical disability, learning disability, older people, mental health and primary care), will take cognisance of the public sector duties relating to Climate Change.
12. A number of proposed steps were identified in last year’s report and progress towards these is noted in the table below:

Proposed Steps Identified in last year’s report	Actions Taken
Responsibility and accountability for ensuring compliance with climate change duties and reporting are allocated and defined within the EIJB	Consideration of climate change duties regarding strategic planning and new proposals is mainstreamed across the Health and Social Care Partnership. Reports to EIJB now include a section on Sustainability and any envisaged impacts and mitigating measures regarding Climate Change should be included to ensure that EIJB members can make informed decisions
Discussions continue with the Council and NHS Lothian to ensure lines of reporting in relation to climate change are clear and that opportunities for joint consideration and partnership working to mitigate, adapt and act sustainably are maximised	Discussions have taken place with the IJB, NHS Lothian and the Council to ensure that the reporting of carbon emissions is clear: the IJB reports that carbon emissions are generated and reported as part of the Council and NHS activity through which the Health and Social Care Partnership delivers its services. Opportunities for joint consideration and working are being further explored and a representative of the EIJB now attends the city-wide, Edinburgh Adapts Steering Group.
The template for reports to the EIJB is amended to include a section for reporting on the	A section headed “Sustainability” has now been included in the report template. This should be used to inform EIJB members of

potential impact of proposed changes in terms of climate change	any potential impacts on Climate Change, and measures to mitigate against these.
An IIA Management system is introduced	A management system has been set up which includes: recording of the progress of IIAs; identified impacts re climate change and proposed mitigating actions amongst other records.
Action to improve staff awareness of the climate change duties	IIA Facilitation Training sessions, which cover the Climate Change duties, are held regularly
Production of a Climate Change plan	A Climate Change Plan has not been completed. The Council is working with external partners to provide: an independent audit of council activity; recommendations as to how the council might continue to improve the cumulative impact it has on sustainability; and consider how the council better delivers its objectives by working with its partners across the city. Further consideration to a climate change plan will be given once the recommendations of this are known.

Key risks

13. There is a risk of non-compliance with the duties of the Act if the Public Bodies Climate Change Duties report is not submitted to the Scottish Government by 30 November 2018.

Financial implications

14. There are no additional direct financial implications arising from this report.

Implications for Directions

15. There are no implications for directions.

Equalities implications

16. There are no equalities implications.

Sustainability implications

17. As detailed in the main body of the report.

Involving people

18. Discussions have taken place with climate change officers from the City of Edinburgh Council and NHS Lothian.

Impact on plans of other parties

19. There are no known impacts on plans of other parties

Background reading/references

[Climate Change \(Scotland\) Act 2009](#)

[Sustainable Scotland Network](#)

Report author

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Appendices

Appendix 1

Printed copy of proposed online submission of the Edinburgh Integration Joint Board Public Bodies Climate Change Duties Report: 2017-18

Appendix 1 - Public Sector Climate Change Duties 2017 Summary Report: Edinburgh City

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Recommended Reporting: Reporting on Wider Influence

RECOMMENDED – WIDER INFLUENCE

OTHER NOTABLE REPORTABLE ACTIVITY

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PART 1: PROFILE OF REPORTING BODY

1(a) Name of reporting body

Edinburgh City

1(b) Type of body

Integrated Joint Boards

1(c) Highest number of full-time equivalent staff in the body during the report year

2

1(d) Metrics used by the body

Specify the metrics that the body uses to assess its performance in relation to climate change and sustainability.

Metric	Unit	Value	Comments
Population size served	population	513000	2017, source: ONIS Population Estimates

1(e) Overall budget of the body

Specify approximate £/annum for the report year.

Budget	Budget Comments
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704815000	Gross expenditure for year ended 31 March 2018
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1(f) Report year	
Specify the report year.	
Report Year	Report Year Comments
Financial (April to March)	

1(g) Context
<p>Provide a summary of the body's nature and functions that are relevant to climate change reporting.</p> <p>The Edinburgh Integration Joint Board (EIJB) is a separate and distinct legal entity from City of Edinburgh Council and NHS Lothian. It is responsible for planning the future direction of and overseeing the operational delivery of integrated health and social care services for the citizens of Edinburgh. These services are largely delivered by the Edinburgh Health and Social Care Partnership although some are managed by NHS Lothian on behalf of the EIJB. These are referred to as "hosted" or "set aside" services. The arrangements for EIJB's operation, remit and governance are set out in the integration scheme which has been approved by the City of Edinburgh Council, NHS Lothian and the Scottish Government.</p> <p>Adult Social Care Services:</p> <ul style="list-style-type: none"> •Assessment and Care Management-including Occupational Therapy services •Residential Care •Extra Care Housing and Sheltered Housing (Housing Support provided) •Intermediate Care •Supported Housing-Learning Disability •Rehabilitation-Mental Health •Day Services •Local Area Coordination •Care at home services •Reablement •Rapid Response •Telecare •Respite services

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- Quality assurance and Contracts
- Sensory impairment services
- Drugs and alcohol services

Community Health Services

- District Nursing
- Services relating to an addiction or dependence on any substance.
- Services provided by Allied Health Professionals (AHPs)
- Community dental service
- Primary medical services (GP)*
- General dental services*
- Ophthalmic services*
- Pharmaceutical services*
- Out-of-Hours primary medical services
- Community geriatric medicine
- Palliative care
- Mental health services
- Continence services
- Kidney dialysis
- Services to promote public health

*Includes responsibility for those aged under 18

Hospital Based Services

- Accident and Emergency
- General medicine
- Geriatric medicine
- Rehabilitation medicine
- Respiratory medicine
- Psychiatry of learning disability
- Palliative care
- Hospital services provided by GPs
- Mental health services provided in a hospital with exception of forensic mental health services
- Services relating to an addiction or dependence on any substance

Staff continue to be employed by either CEC or NHS Lothian and assets including buildings and vehicles have not transferred to the IJB. CEC and NHS Lothian will therefore continue to report on climate change issues as appropriate including reporting of emissions. Discussions regarding this have taken place with the Climate Change Leads from CEC and NHS Lothian.

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PART 2: GOVERNANCE, MANAGEMENT AND STRATEGY

2(a) How is climate change governed in the body?

Provide a summary of the roles performed by the body's governance bodies and members in relation to climate change. If any of the body's activities in relation to climate change sit outside its own governance arrangements (in relation to, for example, land use, adaptation, transport, business travel, waste, information and communication technology, procurement or behaviour change), identify these activities and the governance arrangements.

Capital assets and staff remain with either CEC or NHS Lothian and as such much of the accountability and responsibility for climate change duties, including data reporting, remain with the CEC or NHS Lothian.

The EIJB is responsible for the future direction of and overseeing the operational delivery of integrated health and social care services and as such has responsibility for consideration of climate change for new projects, planning and policies. This is considered through the regular reporting procedures by the EIJB at its monthly meetings of the EIJB.

2(b) How is climate change action managed and embedded by the body?

Provide a summary of how decision-making in relation to climate change action by the body is managed and how responsibility is allocated to the body's senior staff, departmental heads etc. If any such decision-making sits outside the body's own governance arrangements (in relation to, for example, land use, adaptation, transport, business travel, waste, information and communication technology, procurement or behaviour change), identify how this is managed and how responsibility is allocated outside the body (JPEG, PNG, PDF, DOC)

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Climate Change is embedded within the EIJB through the use of Integrated Impact Assessments (IIAs). All new proposals are required to have an IIA carried out. These assessments require that consideration is given to: impact on the environment; impact on greenhouse gas emissions; future climate change; pollution: air/water/soil/noise: enhanced biodiversity; resource efficiency (energy, water, materials and minerals); waste generation; infection control; accidental injury; fire risk; promotion of sustainable forms of transport and improving the physical environment.

The IIA also requests that actions to mitigate against any negative impacts and enhance any positive impacts are identified, where appropriate.

The management of the IIAs is the same as for the development of the project/policy, ie, the person responsible for developing a new proposal is responsible for ensuring that the IIA is undertaken and the IIA and it must be considered by the person with the responsibility for the proposal and signed off by

The Committee Report Template now has a "Sustainability" section where reference to the results of the IIA with respect to Climate Change should be inserted to allow the EIJB to make fully informed decisions.

The IIAs are made publicly available through publication on the EIJB's website.

Staff training in relation to facilitation of the IIAs is provided and guidance notes and templates are available on-line.

2(c) Does the body have specific climate change mitigation and adaptation objectives in its corporate plan or strategy document?

Provide a brief summary of objectives if they exist.

Objective	Doc Name	Doc Link
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There are currently no specific climate change mitigation and adaptation objectives in the Strategic Plan.	Edinburgh Health and social are Strategic Plan 2016-19	
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2(d) Does the body have a climate change plan or strategy?
If yes, provide the name of any such document and details of where a copy of the document may be obtained or accessed.
No

2(e) Does the body have any plans or strategies covering the following areas that include climate change?
Provide the name of any such document and the timeframe covered.

Topic area	Name of document	Link	Time period covered	Comments
Adaptation	The EIJB does not currently have any plans which cover climate change			
Business travel				
Staff Travel				
Energy efficiency				
Fleet transport				
Information and communication technology				
Renewable energy				
Sustainable/renewable heat				
Waste management				
Water and sewerage				

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Land Use				
Other (state topic area covered in comments)				

2(f) What are the body's top 5 priorities for climate change governance, management and strategy for the year ahead?

Provide a brief summary of the body's areas and activities of focus for the year ahead.

Ensure consideration is given to climate change when developing the new Edinburgh Health and Social Care Strategic Plan and the 5 Outline Strategic Commissioning Plans (physical disability, learning disability, older people, mental health and primary care)

2(g) Has the body used the Climate Change Assessment Tool(a) or equivalent tool to self-assess its capability / performance?

If yes, please provide details of the key findings and resultant action taken.

No

2(h) Supporting information and best practice

Provide any other relevant supporting information and any examples of best practice by the body in relation to governance, management and strategy.

PART 3: EMISSIONS, TARGETS AND PROJECTS

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3a Emissions from start of the year which the body uses as a baseline (for its carbon footprint) to the end of the report year

Complete the following table using the greenhouse gas emissions total for the body calculated on the same basis as for its annual carbon footprint /management reporting or, where applicable, its sustainability reporting. Include greenhouse gas emissions from the body's estate and operations (a) (measured and reported in accordance with Scopes 1 & 2 and, to the extent applicable, selected Scope 3 of the Greenhouse Gas Protocol (b)). If data is not available for any year from the start of the year which is used as a baseline to the end of the report year, provide an explanation in the comments column.

(a) No information is required on the effect of the body on emissions which are not from its estate and operations.

Reference Year	Year	Scope1	Scope2	Scope3	Total	Units	Comments
Baseline carbon footprint	2017/18					0 tCO2e	Data will be reported by CEC and NHS Lothian as appropriate

3b Breakdown of emission sources

Complete the following table with the breakdown of emission sources from the body's most recent carbon footprint (greenhouse gas inventory); this should correspond to the last entry in the table in 3(a) above. Use the 'Comments' column to explain what is included within each category of emission source entered in the first column. If, for any such category of emission source, it is not possible to provide a simple emission factor(a) leave the field for the emission factor blank and provide the total emissions for that category of emission source in the 'Emissions' column.

Total	Comments – reason for difference between Q3a & 3b.	Emission source	Scope	Consumption data	Units	Emission factor	Units	Emissions (tCO2e)	Comments
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0.0										Data will be reported by CEC and NHS Lothian as appropriate
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3c Generation, consumption and export of renewable energy

Provide a summary of the body's annual renewable generation (if any), and whether it is used or exported by the body.

Technology	Renewable Electricity		Renewable Heat		Comments
	Total consumed by the organisation (kWh)	Total exported (kWh)	Total consumed by the organisation (kWh)	Total exported (kWh)	
Other					

3d Targets

List all of the body's targets of relevance to its climate change duties. Where applicable, overall carbon targets and any separate land use, energy efficiency, waste, water, information and communication technology, transport, travel and heat targets should be included.

Name of Target	Type of Target	Target	Units	Boundary/scope of Target	Progress against target	Year used as baseline	Baseline figure	Units of baseline	Target completion year	Comments
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3e Estimated total annual carbon savings from all projects implemented by the body in the report year			
Total	Emissions Source	Total estimated annual carbon savings (tCO ₂ e)	Comments
0.00	Electricity		
	Natural gas		
	Other heating fuels		
	Waste		

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	Water and sewerage		
	Business Travel		
	Fleet transport		
	Other (specify in comments)		

3f Detail the top 10 carbon reduction projects to be carried out by the body in the report year											
Provide details of the 10 projects which are estimated to achieve the highest carbon savings during report year.											
Project name	Funding source	First full year of CO2e savings	Are these savings figures estimated or actual?	Capital cost (£)	Operational cost (£/annum)	Project lifetime (years)	Primary fuel/emission source saved	Estimated carbon savings per year (tCO2e/annum)	Estimated costs savings (£/annum)	Behaviour Change	Comments

3g Estimated decrease or	
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increase in the body's emissions attributed to factors (not reported elsewhere in this form) in the report year				
If the emissions increased or decreased due to any such factor in the report year, provide an estimate of the amount and direction.				
Total	Emissions source	Total estimated annual emissions (tCO₂e)	Increase or decrease in emissions	Comments
0.00	Estate changes			
	Service provision			
	Staff numbers			
	Other (specify in comments)			

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3h Anticipated annual carbon savings from all projects implemented by the body in the year ahead			
Total	Source	Saving	Comments
0.00	Electricity		
	Natural gas		
	Other heating fuels		
	Waste		
	Water and sewerage		
	Business Travel		
	Fleet transport		

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	Other (specify in comments)		
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3i Estimated decrease or increase in the body's emissions attributed to factors (not reported elsewhere in this form) in the year ahead				
If the emissions are likely to increase or decrease due to any such factor in the year ahead, provide an estimate of the amount and direction.				
Total	Emissions source	Total estimated annual emissions (tCO2e)	Increase or decrease in emissions	Comments
0.00	Estate changes			
	Service provision			

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	Staff numbers			
	Other (specify in comments)			

3j Total carbon reduction project savings since the start of the year which the body uses as a baseline for its carbon footprint

If the body has data available, estimate the total emissions savings made from projects since the start of that year ("the baseline year").

Total	Comments

3k Supporting information and best practice

Provide any other relevant supporting information and any examples of best practice by the body in relation to its emissions, targets and projects.

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Although the EIJB has no direct responsibility for emissions and targets, the Health and Social Care Partnership is working with partners to reduce emissions for example:

The move to locality working continues and the Partnership continues to deliver on its aim of delivering more care and support in local communities which will help reduce emissions through reduction in travel by service users.

The H&SCP is working with a Community Transport Public Social Partnership to address budget reductions and achieve savings whilst accounting for increasing demographic pressures. The sustainability in service delivery remains a key focus of this work and has particular relevance in the efficient allocation of assisted travel and transport solutions. Making best use of capacity also reduces miles travelled and hence contributes to improved air quality and carbon emissions.

Work continues in catering for care homes and learning disability centres contracts to maintain/achieve accreditation through the Catering Mark which aims to lower carbon emissions and pollution, increase biodiversity and reduce food miles and reduce waste.

NHS Lothian require new healthcare buildings to be built to BREEAM (Building Research Establishment Environmental Assessment Method) standards and to commit to an EXCELLENT rating (assessed against BREEAM New Construction) and all refurbishments (assessed against BREEAM Non-Domestic refurbishment and fit-out) to commit to a VERY GOOD rating.

PART 4: ADAPTATION

4(a) Has the body assessed current and future climate-related risks?

If yes, provide a reference or link to any such risk assessment(s).

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The EIJB has not specifically considered current and future climate-related risks.

4(b) What arrangements does the body have in place to manage climate-related risks?

Provide details of any climate change adaptation strategies, action plans and risk management procedures, and any climate change adaptation policies which apply across the body.

No work in this area has taken place through EIJB however policies documented in both the CEC and the NHS Lothian Climate Change Reports are relevant as appropriate.

A representative of the EIJB now attends the city-wide Adaptation Steering Group.

4(c) What action has the body taken to adapt to climate change?

Include details of work to increase awareness of the need to adapt to climate change and build the capacity of staff and

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stakeholders to assess risk and implement action.

Training in relation to carrying out IIAs has been provided.

4(d) Where applicable, what progress has the body made in delivering the policies and proposals referenced N1, N2, N3, B1, B2, B3, S1, S2 and S3 in the Scottish Climate Change Adaptation Programme(a) ("the Programme")?

If the body is listed in the Programme as a body responsible for the delivery of one or more policies and proposals under the objectives N1, N2, N3, B1, B2, B3, S1, S2 and S3, provide details of the progress made by the body in delivering each policy or proposal in the report year. If it is not responsible for delivering any policy or proposal under a particular objective enter "N/A" in the 'Delivery progress made' column for that objective.

(a) This refers to the programme for adaptation to climate change laid before the Scottish Parliament under section 53(2) of the Climate Change (Scotland) Act 2009 (asp 12) which currently has effect. The most recent one is entitled "Climate Ready Scotland: Scottish Climate Change Adaptation Programme" dated May 2014.

Objective	Objective reference	Theme	Policy / Proposal reference	Delivery progress made

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Understand the effects of climate change and their impacts on the natural environment.	N1	Natural Environment		The EIJB is not listed with responsibility for delivery of any of the policies noted.
Support a healthy and diverse natural environment with capacity to adapt.	N2	Natural Environment		N/A
Sustain and enhance the benefits, goods and services that the natural environment provides.	N3	Natural Environment		N/A
Understand the effects of climate change and their impacts on buildings and infrastructure networks.	B1	Buildings and infrastructure networks		N/A
Provide the knowledge, skills and tools to manage climate change impacts on buildings and infrastructure.	B2	Buildings and infrastructure networks		N/A
Increase the resilience of buildings and infrastructure networks to sustain and enhance the benefits and services provided.	B3	Buildings and infrastructure networks		N/A

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Understand the effects of climate change and their impacts on people, homes and communities.	S1	Society		N/A
Increase the awareness of the impacts of climate change to enable people to adapt to future extreme weather events.	S2	Society		N/A
Support our health services and emergency responders to enable them to respond effectively to the increased pressures associated with a changing climate.	S3	Society		N/A

4(e) What arrangements does the body have in place to review current and future climate risks?

Provide details of arrangements to review current and future climate risks, for example, what timescales are in place to review the climate change risk assessments referred to in Question 4(a) and adaptation strategies, action plans, procedures and policies in Question 4(b).

No arrangements are currently in place

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4(f) What arrangements does the body have in place to monitor and evaluate the impact of the adaptation actions?

Please provide details of monitoring and evaluation criteria and adaptation indicators used to assess the effectiveness of actions detailed under Question 4(c) and Question 4(d).

No arrangements are in place

4(g) What are the body's top 5 priorities for the year ahead in relation to climate change adaptation?

Provide a summary of the areas and activities of focus for the year ahead.

Consideration has not yet been given to adaptations as yet.

4(h) Supporting information and best practice

Provide any other relevant supporting information and any examples of best practice by the body in relation to adaptation.

PART 5: PROCUREMENT

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5(a) How have procurement policies contributed to compliance with climate change duties?

Provide information relating to how the procurement policies of the body have contributed to its compliance with climate changes duties.

The procurement of goods and services is not delegated to the IJB and continues to be carried out by CEC and NHS Lothian and will be documented in their respective reports.

5(b) How has procurement activity contributed to compliance with climate change duties?

Provide information relating to how procurement activity by the body has contributed to its compliance with climate changes duties.

N/a

5(c) Supporting information and best practice

Provide any other relevant supporting information and any examples of best practice by the body in relation to procurement.

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PART 6: VALIDATION AND DECLARATION

6(a) Internal validation process

Briefly describe the body's internal validation process, if any, of the data or information contained within this report.

This report will be submitted to the Edinburgh Integration Joint Board for approval.

6(b) Peer validation process

Briefly describe the body's peer validation process, if any, of the data or information contained within this report.

There has been no peer validation process.

6(c) External validation process

Briefly describe the body's external validation process, if any, of the data or information contained within this report.

There has been no external validation of the information in this report

6(d) No validation process

If any information provided in this report has not been validated, identify the information in question and explain why it has not been validated.

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6e - Declaration

I confirm that the information in this report is accurate and provides a fair representation of the body's performance in relation to climate change.

Name	Role in the body	Date
Sarah Bryson	Strategic Planning & Commissioning Officer	29/08/18

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RECOMMENDED – WIDER INFLUENCE

Q1 Historic Emissions (Local Authorities only)

Please indicate emission amounts and unit of measurement (e.g. tCO₂e) and years. Please provide information on the following components using data from the links provided below. Please use (1) as the default unless targets and actions relate to (2).

(1) UK local and regional CO₂ emissions: **subset dataset** (emissions within the scope of influence of local authorities):

(2) UK local and regional CO₂ emissions: **full dataset**:

Select the default target dataset

Table 1a - Subset

Sector	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	Units	Comments

Table 1b - Full

Sector	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	Units	Comments

Q2a – Targets

Please detail your wider influence targets

Sector	Description	Type of Target (units)	Baseline value	Start year	Target saving	Target / End Year	Saving in latest year measured	Latest Year Measured	Comments

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Q2b) Does the Organisation have an overall mission statement, strategies, plans or policies outlining ambition to influence emissions beyond your corporate boundaries? If so, please detail this in the box below.

Q3) Policies and Actions to Reduce Emissions

Sector	Start year for policy / action implementation	Year that the policy / action will be fully implemented	Annual CO2 saving once fully implemented (tCO2)	Latest Year measured	Saving in latest year measured (tCO2)	Status	Metric / indicators for monitoring progress	Delivery Role	During project / policy design and implementation, has ISM or an equivalent behaviour change tool been used?	Please give further details of this behaviour change activity	Value of Investment (£)	Ongoing Costs (£/ year)	Primary Funding Source for Implementation of Policy / Action	Comments

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Please provide any detail on data sources or limitations relating to the information provided in Table 3

Q4) Partnership Working, Communication and Capacity Building.

Please detail your Climate Change Partnership, Communication or Capacity Building Initiatives below.

Key Action Type	Description	Action	Organisation's project role	Lead Organisation (if not reporting organisation)	Private Partners	Public Partners

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OTHER NOTABLE REPORTABLE ACTIVITY

Q5) Please detail key actions relating to Food and Drink, Biodiversity, Water, Procurement and Resource Use in the table below.

Key Action Type	Key Action Description	Organisation's Project Role	Impacts	Comments

Q6) Please use the text box below to detail further climate change related activity that is not noted elsewhere within this reporting template